



**The Saint Paul's Baptist Church**  
*"A Church for People On the Grow!"*

<b>Job Title:</b>	<b>Choir Director – Youth</b>	<b>Job Category:</b>	
<b>Department:</b>	Fine Arts	<b>Job Code:</b>	
<b>Location:</b>	Belt Campus	<b>FLSA:</b>	Non-Exempt
<b>Pay Grade / Salary Range:</b>	Grade 9 /	<b>Travel Required?</b>	Yes (local)
<b>Reports To:</b>	Worship Director	<b>Position Type:</b>	Part-Time; weekend and weekday hours

**POSITION DESCRIPTION**

**Summary:**

The Youth Choir Director is enthusiastic and excited about sharing the love of Christ with our young people through music. This position reports directly to the Campus Pastor. This position provides an opportunity to grow the youth choir and assist with implementing the vision of the Saint Paul's Baptist Church Fine Arts program. This person must have a love for music and for young people. This individual exhibits a personal manner and appearance that encourages a favorable response from the youth, colleagues and parents. This is a **part-time position**, which includes weeknight rehearsal with the Youth Choir, worship occasions when the Youth Choir performs and other special activities of the Youth Choir.

**Primary Duties:**

- Provide, schedule, and teach music for the Youth Choir:
  - Make recommendations for music based on monthly or weekly worship themes.
  - Lead weekly rehearsals of the Youth Choir
- Meet with the Campus Pastor or Youth Director for planning & development meetings
- Assist in the development of programming that would include and require leading the music portion of the schedule
- Perform the duties as Youth Choir Director through effective administration and energetic Christ centered activities with a loyalty to St. Paul's and it's church family
- **Position will require approximately 10 – 12 hours per week which includes Sundays services and rehearsals**

**Desired Job Qualifications:**

- Experience in teaching music in a Christian environment.
- Familiarity and experience with skill- and age-appropriate music and performance materials.
- Strong communication skills with young people, parents, staff and other church members.
- Ability to use music to deepen the children's worship experience and understanding of God.
- Bachelors degree in Music, music education or performance with strength & experience in teaching gospel, sacred or secular choral music to youth; *will consider a combination of experience and education when evaluating qualifications of a candidate.*

**Experience:**

- 2-3 years experience in directing and teaching a choir; 1-2 years experience directing and teaching a youth choir
- Demonstrated leadership, organizational and interpersonal skills.
- Demonstrated ability to communicate effectively with young people and adults (parents and colleagues)
- Willingness to receive feedback, engage in frequent dialogue and ability to self-reflect

**Knowledge, Skills and Abilities:**

- Ability to develop music curriculum for young people aged 12-17 years of age
- Knowledgeable in age-appropriate gospel, sacred or secular music (suitable to the SPBC environment).
- Ability to play the piano/organ/keyboard.
- Ability to read music.

**Physical Demands:**

- Sitting for extended periods, occasional standing, walking, bending, and lifting up to 15 lbs.

**The above job description is not intended to be an all-encompassing list of duties, skills, efforts, or working conditions associated with this position. It is intended to be a guideline reflecting the principle responsibilities.**

**I have received, reviewed and fully understand my job description. I understand this job description supersedes any written job description or verbal job duties that I have been given in the past. I further understand that I am**



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**expected to follow my job as outlined above, and that if I have any questions concerning what is expected of me, I will speak with my immediate supervisor.**

Employee Signature:		Date:	
Last Updated By:	Interim HR Team Leader	Date:	10/2014